Built-in Shared Folders Created by the System

System built-in shared folders are created when the services or applications requiring the folders are enabled.

Name	Description
public	The **public** folder will be created automatically after the first time you set up Synology NAS.[1]
web	The **web** folder contains contents of your website. It will be created automatically when Web Station is enabled.
photo	The **photo** folder contains photos and videos you want to share on Photo Station. It will be created automatically when Photo Station or DLNA/UPnP Media Server is enabled.
music	The **music** folder contains music you want to share on Audio Station. It will be created automatically when Audio Station is enabled.
video	The **video** folder contains videos you want to browse through DLNA/UPnP DMA. It will be created automatically when Media Server is enabled.
surveillance	The **surveillance** folder contains Surveillance Station recordings. It will be created automatically when Surveillance Station is enabled. It is read-only and can only be accessed by the system administrator.
home	The **home** folder provides a private space for each user to store data where only the user can access. It will be created automatically when User Home is enabled.
homes	The **homes** folder contains the home folders of all users. It will be created automatically when User Home is enabled. Only system administrator can access and manage all users' home folders.
NetBackup	The **NetBackup** folder is created automatically when Network Backup Service is enabled.
usbshare	The **usbshare[number]** folder is created automatically when you connect an USB disk to Synology NAS device's USB port.
esatashare	The **esatashare** folder is created automatically when you connect an eSATA disk to Synology NAS device's eSATA port.

Create a Shared Folder

If you are a user belonging to the **administrators** group, you can click **Create** to create shared folders and assign access privileges to the folders.

Remove a Shared Folder

If you are a user belonging to the **administrators** group, you can click **Delete** to remove any shared folder created by yourself.

> *Important:* Removing any shared folder also removes all data within it. If you still need the data, back them up first.

Encrypt a Shared Folder

When creating a shared folder, you can choose to encrypt it.[2] After a folder is encrypted, you can use the **Encryption** drop-down menu to edit the folder.

The AES 256-bit encryption can block off all unauthorized access attempts. Without the encryption key, other people will not be able to use the encrypted data even if they remove the hard drives from your Synology NAS and mount it on their device.

> *Note:* Tick **Mount automatically on startup** to mount the encrypted folder automatically after Synology NAS starts up next time. By default, encrypted shared folder will be unmounted automatically on startup for security reasons. If you reset default passwords with the reset button located on the Synology NAS, encrypted shares will be unmounted, and the option to automatically mount will be disabled.

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[1] This is applied to 1-bay models only.

[2] Shared folder encryption is supported on specific models only.